

2023 College Bus Service Information

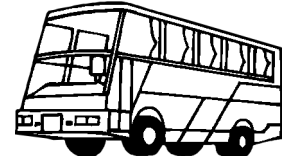
The Trinity College Bus Service operates daily, morning and afternoon, and is available for Prep to Year 12 students. The service is available to transport students to and from a stop near their home. All students from Prep to Year 5 are required to have a parent/caregiver collect them from the Bus Stop. All students from Prep to Year 5 using the service must be registered with OSHClub in the event that no-one is available to collect the student from the Bus Stop and they must be returned to the school. Registration can be completed by visiting www.oshclub.com.au.

There has been an increase to Bus Fees for 2023. Bus Passes are to be purchased prior to using the bus. There are three Pass options available and Parents/Caregivers are able to tick their selection on the Application Form.

- **Annual Pass** - \$1,220 (This fee can be paid in instalments by arrangement)
The benefit of an Annual Pass is that you only complete the form once and it covers you for all bookings for the whole year. If you are a regular bus user this is the best option.
- **Term Pass** - \$305. (A new Term Pass application must be completed every Term)
This is the best option if you are going to use the bus more than 6 times a week but are unsure if you will require the bus for the whole year.
- **Flexi Pass** - \$55 (10 trips)
This option is best for those who are casual bus users. For those bus users who are regular users but only use the bus 6 or less times per week, a new Flexi Pass Application must be completed every Term. Please note, that with a Flexi Pass there is no guaranteed seat. It is subject to availability only. Term & Annual Pass holders will be given first preference.

The safety of our students is very important to us. The primary job of our bus drivers is to safely drive the buses and navigate traffic in all sorts of weather and road conditions. For this reason, students who travel on the bus must be capable of regulating their own behaviour. In order for us to ensure a safe journey, our students are expected to adhere to the Code of Safe Bus Behaviour at all times (see attached document). This document is required to be read and the declaration signed by both the parents & students who are requesting to use the bus service. The Code of Safe Bus Behaviour is based on the College's Code of Conduct principles of Care, Courtesy, Respect and Responsibility as well as the Department of Transport and Main Roads Code of Conduct. Consequences of non-compliance with the code may result in a seating plan being issued and/or suspension from the bus.

If you are interested in using this service, please submit a completed application form and signed declaration to the Administration Office. Once your application has been reviewed, you will be contacted regarding seat availability and location of the nearest bus stop.



CODE OF SAFE BUS BEHAVIOUR

BEHAVIOUR	EXAMPLES OF HOW TO FOLLOW THE CODE
Respect other people and property.	<ul style="list-style-type: none"> ▪ Treat other people and their possessions with respect. ▪ Follow the bus driver's directions without argument. ▪ Do not cause damage to the bus in any way.
Wait for the bus in an orderly manner.	<ul style="list-style-type: none"> ▪ Wait well back from the bus until it stops and allow passengers to leave the bus first. ▪ Stand quietly without calling out or shouting. ▪ Do not push other people in the line.
Whilst on the bus, conduct yourself in an orderly manner.	<p>STUDENTS SHOULD:</p> <ul style="list-style-type: none"> ▪ Always follow instructions from the driver about safety on the bus. ▪ Sit properly on a seat (in an allocated seat if directed by the driver). ▪ Not stand on any bus while it is moving. ▪ Store school bags at your feet or on your lap. NOT IN AISLE! ▪ Speak quietly using appropriate language and not create unnecessary noise. ▪ Wear a seat belt, where fitted. <p>STUDENTS SHOULD NOT:</p> <ul style="list-style-type: none"> ▪ Bully other students. ▪ Place feet on the seat. ▪ Fight, spit or use offensive language. ▪ Throw any article around or from the bus. ▪ Consume food, drinks or chew gum. Water is okay. ▪ Allow any part of their body to protrude out of the bus windows. ▪ Distract the driver in any way. ▪ Store any luggage in aisle.
Use designated stops.	<ul style="list-style-type: none"> ▪ Get on and get off the bus at the correct designated stop.
When getting off the bus, do so in an orderly manner.	<ul style="list-style-type: none"> ▪ Wait until the bus stops before standing to get off. ▪ Get off the bus in a quiet and orderly fashion. ▪ When you get off the bus, take three (3) big steps away from the bus. ▪ Never cross the road in front of or close behind the bus; It's best to wait until the bus has moved away and it is safe to cross the road. ▪ Use crossings or traffic lights if available.
In case of an emergency or a breakdown, follow the driver's directions	<ul style="list-style-type: none"> ▪ Wait until the bus stops before standing to get off. ▪ Leave the bus in a quiet and orderly fashion. ▪ Wait in the area indicated by the driver.
DANGER: If you can touch the bus, the driver cannot see you and you are in danger.	

Bus Service Application

<u>Office Use Only</u>	
Bus Run #	Inv #
Code of Conduct signed? Y / N	Inv sent:

(please initial this box)

(Optional) The bus driver has permission to phone the student(s) directly if not at stop.

Student Name Grade

(please circle)

Student Mobile

Monday Tuesday Wednesday Thursday Friday
AM PM AM PM AM PM AM PM AM PM

Student Name Grade

(please circle)

Student Mobile

Monday Tuesday Wednesday Thursday Friday
AM PM AM PM AM PM AM PM AM PM

Student Name Grade

(please circle)

Student Mobile

Monday Tuesday Wednesday Thursday Friday
AM PM AM PM AM PM AM PM AM PM

Student Name Grade

(please circle)

Student Mobile

Monday Tuesday Wednesday Thursday Friday
AM PM AM PM AM PM AM PM AM PM

We wish to book the following		
Annual	Term	Flexi-Pass
\$1,220	\$305	\$55 for 10 Bookings

Parent Name: Ph:

Parent Name: Ph:

Please complete below so our Bus Manager can advise you of the nearest stop.

AM - Residential Address:

PM - Residential Address:

Requested Start Date:

Please complete the declaration below and submit this form via email to schoolbus@trinitygladstone.qld.edu.au
Our Bus Manager will contact you to discuss your application and advise availability of seats and pick up and drop off times.

<p><u>Declaration</u></p> <p>We agree to support and uphold the Trinity College Code of Safe Bus Behavior. We understand that if the code is not followed, it may mean that a student will be suspended from using the bus. We also understand that we are responsible for the prompt payment of bus fees.</p> <p>Parent/Guardian Name & Signature: Date:</p> <p>Student Names & Signatures:</p> <p>.....</p>
